GLACIER MEDICAL ASSOCIATES, INC. – Whitefish, Montana

1111 Baker Avenue

Whitefish, MT 59937

Phone: (406) 862-2515

# SITE DIRECTORS

Dr. Jon Miller (email: [jmiller@glaciermedicalassociates.com](mailto:jmiller@glaciermedicalassociates.com))

Dr. Karen Vesely (email: [kvesely@glaciermedicalassociates.com](mailto:kvesely@glaciermedicalassociates.com))

**HR**

Ms. Ashely Smith ([asmith@glaciermedicalassociates.com](mailto:asmith@glaciermedicalassociates.com))

# GENERAL INFORMATION

The student works with a ten-physician family practice-internal medicine group in western Montana that covers a wide range of family medicine including pediatrics, internal medicine, and obstetrics in both in- and out-patient settings. A "free-clinic for the working poor" experience is also available.

The physicians provide urgent care services and students receive in depth exposure to this aspect of practice. This community is approximately 20 miles west of Glacier National Park, 7 miles south of the Big Mountain ski area, and near other major mountain wilderness areas. Tourism, timber, farming, and railroading are the major industries in the area. This unit has been involved with teaching students since 1974.

Faculty:

The clerkship directors at Whitefish are Dr. Miller and Dr. Vesely; other physicians who participate in student teaching include Dr. John Kalbfleisch, Dr. Dan Munzing, Dr. Jennie Eckstrom, Dr. Hikmat Maalik, and Dr. Jay Erickson

Housing:

The Whitefish family medicine student will share housing in Kalispell with the Kalispell clerkship students. The housing is located in Kalispell, see housing.

Transportation:

A car is required.

**Students are required to have annual TB testing at this site.** Please follow the direction you are given from the site. \*Note\* this is different than the TB requirement for UW-SOM.

# PRELIMINARY ARRANGEMENTS

Preparing for the Clerkship:

1. Email the site directors prior to your arrival, Dr. Jon Miller or Dr. Karen Vesely [jmiller@glaciermedicalassociates.com](mailto:jmiller@glaciermedicalassociates.com); [kvesely@glaciermedicalassociates.com](mailto:kvesely@glaciermedicalassociates.com) prior to your rotation to make preliminary arrangements. If they are not available, ask for Ms. Ashley Smith, who can also be reached at asmith@glaciermedicalassociates.com.
2. Email the completed Student Summary Sheet (available from the top of the website where you downloaded this form: [www.depts.washington.edu/fammed/education/courses/clerkship/site-resources/](http://www.depts.washington.edu/fammed/education/courses/clerkship/site-resources/)) to the Site Directors Drs. Karen Vesely (email: [[kvesely@glaciermedicalassociates.com](mailto:kvesely@glaciermedicalassociates.com)](mailto:jerick@uw.edu)) and Jon Miller (Email: [jmiller@glaciermedicalassociates.com](mailto:jmiller@glaciermedicalassociates.com)) **at least two weeks** before the starting date of your rotation.
3. Read the technical information sheet for details on how the living quarters are set up and equipped, suggestions on what you might want to bring with you, and other living considerations.

On Arrival:

You should plan on arriving in Montana on the day before the beginning of the rotation.

# You will need to bring your immunization records, a copy of your actual background check (or a statement that the background check has been completed and there are/are not any reportable events), your PPD results that have been updated within the last year and proof of seasonal flu shot.

We require all medical student/volunteers to check in with the following departments at the hospital. Site will coordinate this the first day.

1. Human Resources. Sign in and watch a mandatory New Employee Orientation video, required: bring immunizations records, PPD, seasonal flu, background check/or statement.
2. Employee Health - **Bring a recent TB test result**

We will then notify the staff and dept supervisors that the medical student will be joining us and is cleared for their rotation.

The first morning of the clerkship in Whitefish, present to the clinic and meet with Ms. Ashley Smith at 8:00 AM unless other arrangements have been made.

During the first week you will receive an orientation describing the office, the hospital and the schedule. The coordinator will discuss the course objectives and expectations and assess your interests, background and areas of need.

# CLINICAL WORK

In the Clinic:

You will spend at least 90 percent of your time seeing patients in the physicians' offices.

Supervision of your clinical work will be done by one or more faculty in the unit. You will see patients with problems of the greatest educational value based on your needs and interests.

Your preceptor may see the patient with you during the first portion of the clerkship. As faculty determine your competence, confidence and attitudes, they will gradually delegate more responsibility to you. In all cases a faculty member will see the patient after you and before the patient is released from the clinic visit. More independence will be expected of late third year students than early third year students. You are always expected to interrupt faculty for any questions or areas of uncertainty.

The faculty counter-sign all orders. You should not order laboratory work without first discussing it with the faculty.

You will write chart notes on the patients you see in the clinic.

You are encouraged to become acquainted with the lifestyles of the patients and to gain understanding of the community dynamics that affect the patient and family life.

At least two Saturday/Sunday clinics in urgent care will be required. Procedures are always done under faculty supervision.

Nursing Home:

You will be encouraged to see several patients in a nursing home facility in the community. Ask your preceptors to participate in this.

Dress:

Ask the site coordinator what kind of attire is generally worn while seeing patients, business casual is the general attire. The basic objective of the clerkship is to give you first-person experience in being a family physician in the community. The best way to get this experience is to emulate the physicians with whom you work.

In each of these practices, the patients have been told that students will be involved in their care. You should make a point of wearing your UW nametag and introduce yourself as a student physician working with the practice as part of your medical studies at the University of Washington.

# DIDACTIC PROGRAMS AND MATERIALS

Student Presentations:

* Present a 10-15-minute clinical topic to faculty
* ER and clinic patients are routinely presented to faculty.

Regular conferences are voluntary:

* Staff Conference - 1st Thursday of each quarter
* General Educational Meeting - To be announced

# COMMUNITY PERSPECTIVE

The Whitefish area is small, facilitating your ability to become acquainted with the community, its needs and resources. Faculty urge you to contact as many local resources, e.g., agencies and personnel, as is possible in the context of your patient care. The resources that are available include the following:

* Shepherd's Hand Clinic (free clinic) –Optional participation: Monday evenings from 6-10 PM
* Pathways Treatment Center (a substance abuse and psychiatric facility)
* Flathead County Mental Health Center
* Flathead County WIC
* Flathead County Health Department
* HELP NET (information help line)
* Whitefish Ministerial Association
* Whitefish Food Bank

You are also encouraged to evaluate and discuss the value of the health care systems and needs as they are perceived by other people in the community.

# PRACTICE MANAGEMENT

The office manager will provide information on the business aspects of medical practice. The topics covered are related to the financial issues of billing, insurance, efficiencies in business, types of personnel needed, hiring, supervision, staffing, computers and record keeping.

The student is expected to attend 1-2 clinic business meeting held at 7 a.m. weekly; the schedule changes weekly.

Other Clerkship Resources:

Office personnel are willing and interested in sharing their expertise and perspectives on health care. The hospital has personnel and educational resources available to you.

Community leaders and health care organizations are interested in the medical student teaching program in their communities and would be interested in talking with you about their perspective on health care in the community as well as what life is like for residents in the area.

# WHITEFISH SITE TECHNICAL INFORMATION

HOUSING:

Address: 18 Glacier View Dr, Kalispell MT 59901 House includes 4 bedrooms, 2 bathrooms

**Check in time**: 6:00 PM Saturday

**Check out time**: 9:30 AM Saturday

BASIC HOUSING INFORMATION**:**

* Please note this housing unit is not handicap accessible
* Basic kitchenware, bedding, and towels are provided.
* Please bring your own personal items and grocery needs.
* Student placement per the University of Washington may include up to 4 students per session and may be co-ed.
* There are 4 separate, locking bedrooms for each student’s use and privacy (one queen, three long twins); however, the main living areas are shared. As well, the 2 bathrooms are shared.
* Rooms are available on a first-come, first-served basis. *Additional accommodation of a spouse must be requested 30 days in advance, and is not guaranteed.*

SOME OF OUR GUEST RULES: (Students will receive a contract with complete list of rules:

* This is a NON-SMOKING residence. Smoking, excessive alcohol, illegal drugs, medical marijuana, and weapons are not permitted on the premises.
* Pets are NOT ALLOWED on the premises.

HOUSING CONTACT:

Makenna Eisenzimer

Medical Student/Residency Coordinator, Kalispell (406) 751-7694

MEALS:

* + One free meal per day. Info will be provided during hospital orientation.

TRANSPORTATION:

* + Car required

EXTRAS:

* + Winter recreation opportunities include downhill and cross country skiing, ice fishing, ice skating, and indoor court games. Summer recreation opportunities include swimming, hiking, backpacking, fishing, golf, sailing, tennis, canoeing, rafting, kayaking. Exercise equipment is available through physical therapy at the hospital.
  + You are also provided a free membership to an athletic club located across the street from the clinic.