

**INFORMATION AND GUIDELINES
WWAMI FAMILY MEDICINE CLERKSHIP
AT PROVIDENCE ALASKA MEDICAL CENTER RESIDENCY PROGRAM -- ANCHORAGE, ALASKA**

Welcome to the WWAMI Family Medicine Clerkship in Anchorage, Alaska. We hope this academic experience will be a rewarding one for you and that it will give you a good perspective on the uniqueness of our state. In order for us to be of maximal assistance to you, we are providing the following information and guidelines. It is important that you follow these guidelines so that we can handle the necessary paperwork and requirements of both the University of Washington School of Medicine (UWSOM) and the University of Alaska Anchorage (UAA).

Alaska WWAMI at UAA

Your Alaska support team is located in the WWAMI Offices on the third floor of the new Health Sciences Building on the UAA campus, just off Providence Drive (next to the Providence Alaska Medical Center campus) at 3795 Piper Street Suite 301. We want you to have a robust and rewarding clinical experience in Alaska. Whether you are located in the Anchorage area, or in another community in Alaska, feel free to contact us if we can answer questions or assist you with any concerns or needs.

Director: Corina Hopkins-Vacca, MD Corina.Hopkins-Vacca@providence.org

Administrator: Denise Gleason Denise.Gleason@providence.org; 907-212-9858; FAX: 907-786-4700

Alaska Family Medicine Residency
1201 E 36th Ave
Anchorage, AK 99508
907-561-4500

Most Fridays we hold clinical seminars from 12:30-1:30 here at our facility. Please join us for varied and interesting topics. The seminars generally focus on clinical issues of particular interest in Alaska, such as frostbite and health consequences of global warming. The topics are published in advance, and sent to students.

Other UAA Contacts

University Police Department 786-1120 Emergency: 786-4911 (UAA) or 911 (Anchorage) UAA

Information Technology Services 786-4646

University Housing, Commons Desk 751-7202

WolfCard Office University Center, Room 109 (Old Seward Hwy & 36th Avenue) Wells Fargo Sports Complex UAA Main Campus (Corner of Providence & Seawolf Drives)

Arrival in Anchorage

YOU MAY CHECK-IN TO HOUSING NO EARLIER THAN NOON ON THE SUNDAY BEFORE YOUR ROTATION BEGINS

You should plan to arrive in Anchorage by the evening prior to your clerkship starting date. You can take a cab to the housing/dorms (**cab fare is NOT reimbursable by UW**), or pick up a car rental (UW **will** reimburse for rental, but not fuel). Housing is provided either in UAA condos (2831 UAA Dr., Unit B or C), or in UAA Student Housing Commons Building, at 3700 Sharon Gagnon Lane (off Elmore Street, between Providence Drive and Tudor Road). Specific housing assignments, and directions for entry will be sent to you by the Program Coordinator prior to your Clerkship. If for some reason your apt. code isn't working, call the MAC Resident Assistant on duty at **(907) 529-9176** to be let into your apartment.

Filling Out Forms/Getting ID Cards

You will need to complete and return ALL required paperwork to the WWAMI Project Coordinator before arriving. You will also need to get a **UAA ID (WolfCard)** at the WolfCard Office in the University Center (3901 Old Seward Hwy.)

WolfCard benefits: use of the UAA library; free use of the People Mover public bus system; use of the Student Union Outdoor Gear Check-out service; and use of the UAA Wells Fargo Sports Complex facilities after payment of a semester fee. **Please go online to <https://uaonline.alaska.edu/> and register as a non-degree seeking student.**

HOUSING: There are two types of housing available: On Campus apartments, and Off Campus Condos. You will be notified of your housing assignment in your email with clerkship paperwork.

The Condos:

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We have two, three-bedroom condos for student use. Each condo has three bedrooms, three bathrooms, a fully equipped kitchen, and four car garage. As with the apartments, each student is provided 2 towels, 2 sets of linens, a comforter and spare blanket. A washer and dryer are provided in each of the units for student use. Laundry supplies are the responsibility of the student. Wifi is provided in each unit as well. The garage has quite a bit of storage space for bikes, or sporting equipment. Mailboxes are located in front of each garage for student convenience. Parking permits are NOT required for the condo units, as they are 'off campus'. Student entry to condos is through the garage with keycode, so unit doors should be locked when students are not there. Bedrooms in condos are "first come, first serve", WWAMI staff will not negotiate these details for/with you. This also applies to the use of garages.

Mailing address of Condos: Your name

**2831 UAA Dr., Unit B or C
Anchorage, AK 99508**

Garbage: Individual trash receptacles are located at each unit, and it is student's responsibility to ensure it is put out in front of unit on designated day for pick up. Trash removal is Wednesdays by 7am.

The Apartments:

The MAC (Main Apartment Complex) 6 apartment building is directly next door to the Gorsuch Commons Building. MAC apartments are all 4-bedrooms, labeled A, B, C, and D. Each room has a keycode that opens that door to that particular bedroom and the front door. If you have been assigned to stay in the apartments, your personal code will be emailed to you before arrival with other clerkship paperwork.

The apartment has one bathroom, a kitchen, and a storage area. The kitchen contains basic cookware, dishware, and small appliances (coffee pot, microwave). Meal cards are not provided; students pay for their own food and use the kitchen for preparing meals.

The bedrooms are supplied with linens, pillows, and towels. The bathroom MAY contain basic cleaning supplies if they have been left behind. **Purchase of additional cleaning agents and paper products is the responsibility of the student.** The storage area is used to store luggage, bikes, and ski equipment.

APARTMENT SUPPLIES: Each student is provided 2 towels, 2 sets of linens, a comforter and spare blanket. \$25 fee/per item for lost/missing items at the end of your rotation.

Mailbox

One mailbox is shared by both WWAMI Clerkship apartments. The mailbox (#M007) is located in the entryway of the laundry room. Lock combination 30-36-22, left to right. Your mailing address is as follows:

<Your Name>
WWAMI Clerkship Student
3700 Sharon Gagnon Lane
Box M007
Anchorage, AK 99508

Make sure you include "Box M007" and the "WWAMI Clerkship Student" line, or you won't receive your mail. Do not put the apartment number on the address.

Laundry Facilities

Laundry facilities are available and are located out the front of your apartment building. Cost per load is \$1.25.

Internet

Wifi access is provided in each apartment, **WIFI – uaa_wwami_s under available networks.**
Password: Welcome123. You can also register as a non-degree seeking student and this will give you access to wifi.

Housing Issues/Questions/Maintenance Needs

Call the main housing office to place a work order if you have any maintenance problems in the apartment/condo (e.g. plumbing or heating problems or broken fixtures). *Please report maintenance problems promptly to help us avoid costly repairs. MAINTENANCE # (907)-751-7202*

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Ground Transportation

TRANSPORTATION FOR ALL CLERKSHIPS (EXCEPT AK TRACK STUDENTS): require you to rent a car and submit receipts to UW for reimbursement. Students should rent through Enterprise of National using the WA state contract, Info: <http://f2.washington.edu/fm/travel/cars>
Rental car reimbursement info can be found at: <http://debts.washington.edu/gowwami/clerkship.htm> **NOTE:** YOU are responsible for all parking and traffic violations. Failure to pay them promptly will be reported to the Office of Academic Affairs at UWSOM.

Some Rules and Things to Remember:

- No pets are allowed in the WWAMI apartments/condos.
- Students who use the WWAMI apartments/condos are expected to do their own routine cleaning. • A cleaning charge of \$50.00 per occupant will be assessed if the apartment/condo is not clean when inspected. • No long-term guests are allowed.
- Random facility and safety inspections may be conducted.

At the End of the Rotation

- Leave the apartment/condo clean: this includes the bedroom, kitchen, living room, entryway, and bathroom. • Vacuum, sweep and mop the floors.
- Wash all towels and linens, including mattress and pillow covers; leave clean linens folded on the bed. • Leave coffee pot, microwave, refrigerator and dishes clean. Dispose of old food.
- Take out all the trash.
- Ensure doors are locked upon leaving

Note on Housing Check-in/Check-out

Arrival/Check-In: Students may check into AK WWAMI housing **after 3 pm on the Sunday afternoon prior to the start of their rotation.**

Departure/Check-out: Students must vacate AK WWAMI housing on **Friday afternoon, after they complete their testing, by 3pm.**

**Early arrivals and late departures require prior approval. If such approval is not sought or granted, housing accommodations and expenses will be the student's responsibility.*

**We hope your Family Medicine Clerkship
and your stay in Anchorage will be both memorable and enjoyable.**

