

CLERKSHIP EXAM SCHEDULE GUIDELINE

MS3/4 Required clerkships | Effective July 1, 2017

Goal: Standardize the final exam schedule for third and fourth year required clerkships to provide students and support services with consistency across clerkships, adequate travel time to the exam site and student travel and preparation for the following clerkship.

Background: The final exam schedule and travel release for third and fourth year required clerkships has been coordinated by the individual departments for many years. Due to the number and location of regional training sites in the UW School of Medicine, there is variance in the scheduling of the exam day and travel release time between sites within a clerkship and across required clerkships. Required clerkship exam scheduling has grown in complexity with the increase in the number of training sites, number of clerkships using the NBME subject exam, regional test site scheduling and exam proctor guidelines.

The following guidelines are established to support student safety while traveling between training sites and maximize the use and scheduling of regional testing centers and proctor support services.

All required clerkships (with exception below) | Students traveling more than one hour to exam site

| Exam Week | Student Activity |
|----------------------|-----------------------------------------------------------------------------------|
| <i>Wednesday</i> | Students released at 12pm to move/travel to exam site |
| <i>Thursday</i> | Exam day: Exam may be scheduled in morning or afternoon depending on testing site |
| <i>Friday-Sunday</i> | Move/travel to following clerkship |

Students taking the exam in the same city or within one hour of clerkship site

| Exam Week | Student Activity |
|----------------------|-----------------------------------------------------------------------------------|
| <i>Thursday</i> | Exam day: Exam may be scheduled in morning or afternoon depending on testing site |
| <i>Friday-Sunday</i> | |

Emergency Medicine Clerkship (students testing in Seattle only)

Students traveling more than one hour to exam site

| Exam Week | Student Activity |
|------------------------|---------------------------------------------------------|
| <i>Thursday</i> | Students released at 12pm to move/travel to exam site |
| <i>Friday</i> | Exam day: Exam may be scheduled in morning or afternoon |
| <i>Saturday-Sunday</i> | Move/travel to following clerkship |

Students taking the exam in the same city or within one hour of clerkship site

| Exam Week | Student Activity |
|------------------------|---------------------------------------------------------|
| <i>Friday</i> | Exam day: Exam may be scheduled in morning or afternoon |
| <i>Saturday-Sunday</i> | Move/travel to following clerkship |

FAMILY MEDICINE:

- Final Exams are always the last Thursday of the clerkship at 9:30am-12:30pm.
- Thursday afternoon is for wrap up and end of rotation feedback meetings.
- Friday is an off day/ travel day for the student.