# Six Building Blocks Monitor & Sustain Activities Checklist

Below is a list of activities for the final stage of implementing the Six Building Blocks, *Monitor & Sustain*. Consider this list a starting place of activities, which you can adjust depending on your current status and priorities.

### Leadership & consensus

Continue to protect time for improvement team to meet and work

Continue to engage leadership, staff, and clinicians by regularly sharing data and stories

Assess adequacy of resources needed to support opioid management processes and identify additional resources if needed

Obtain feedback from staff and clinicians and adjust as necessary

Identify reluctant clinicians and staff and identify strategies to improve engagement

Stay up to date with guidelines and regulations (Medicaid, CDC, state, etc.)

### Policies, patient agreements, & workflows

Revisit and revise policies, patient agreements, and workflows, as needed based on feedback and new evidence

### Tracking & monitoring patient care

Adjust and iterate best possible tracking & monitoring approaches

### Planned, patient-centered visits

Offer educational opportunities in opioid management, empathic communication, and patient involvement

Integrate opioid management processes into standard trainings, including onboarding new employees

When workflows need development or updating, involve those who will do the work and do small cycle tests of change before implementing changes across the organization

### Caring for complex patients

Ensure clear referral pathways for complex patient resources and close the loop on referrals

If not already in place, consider providing opioid use disorder treatment within the clinic

### Measuring success

Produce provider-specific reports on performance measures and discuss during medical staff meetings

Regularly review performance measure data at the level of the clinic during staff meetings and other opportunities

Identify additional opportunities for improvement and implement small cycle tests of change